

NORTH LAKE SCHOOL DISTRICT NO. 14

Minutes of Regular Meeting: February 13, 2023
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The Board of Directors met publicly, on February 13, 2023 at 5:30 p.m. The purpose of this meeting was to conduct the business of the District and the meeting was open to the public and available remotely on Zoom by request.

CALL to ORDER: 2022-23 Board Chair Scott Duffner called the meeting to order at 5:37 p.m.

Pledge of Allegiance

1. **Roll Call of Board Members**

Scott Duffner:	Present
Mark Herinckx:	Present
Shane Forman:	Present
Dwight Roth:	Present
Buck Church:	Present

Also Present: Superintendent Gail Buermann, Principal Cameron Mitchem, VP / AD Jim Missel, Board Secretary Janet Waldron, and - patrons of the district

2. **Review of the Agenda**

Changes: Move 8b Executive session up to New business A1 after the local service plan

Discussion: No further discussion

Motioned by: Shane Forman

Seconded by: Dwight Roth to approve the February 13, 2023 Agenda as amended.

Vote: Aye 5, Nay - 0, Absent - 0

Result: Motion Carries

3. **Approval of the Minutes**

Changes: No changes made

Discussion: No further discussion

Motioned by: Mark Herinckx

Seconded by: Dwight Roth to approve the January 9, 2023 meeting minutes.

Vote: Aye -5, Nay- 0, Absent -0

Result: Motion Carries

4. **Review of the Bills**

Bills are presented for Board Member review:

Discussion: No discussion

Questions: No questions

5. **Public Comment:**

A. None at this meeting

6. **New Business**

A. ESD Local Service Plan: Lane Stratton came to present this plan to the board. Changes to the usual offerings are being considered. What ESD is doing and funding now may not be what they do in September. The ESD has been awarded approximately \$140,000 in grants to hire ESD FTE personnel but our schools really need other personnel, specifically Special Education personnel. Lane has sought feedback from the five component school districts. He would like to know how can we do next level or something different but is limited by the personnel available to us. The ESD will also be looking for more Mental Health personnel and special needs support. As far as financial support goes, Sara's job has changed quite a bit with the grants and schools may need to start providing more assistance in this area. Lane also discussed the ESD's Amendment Procedure (pg. 7). This has been added to give the ESD more room to make adjustments as needed. Our ESD does not get funded by ADM because our service district is too small, instead they get a set amount as determined by the state.

Motioned by: Buck Church

Seconded by: Dwight Roth, to approve the 2023-24 ESD Local Service plan as presented.

Vote: Aye –5, Nay- 0, Absent - 0

Result: Motion Carries

Discussion: Questions about the Amendment Procedure- Is that only for emergency use to amend funding?

It's to re-allocate funds if a district does not need the funds as specified. This is part of the ORS but we have never done this before. It does not make sense to have the plan in place almost a year before it goes into effect without a way to amend the plan when needed.

B. The 2021-22 Audit Report was presented to the board.

Motioned by: Buck Church

Seconded by: Dwight Roth to accept the 2021-22 School Year Audit as presented.

Vote: Aye –5, Nay- 0, Absent - 0

Result: Motion Carries

C. Approve the 2023-24 Budget Calendar

Motioned by: Shane Forman

Seconded by: Mark Herinckx to adopt the 2023-24 Budget Calendar.

Vote: Aye –5, Nay- 0, Absent - 0

Result: Motion Carries

D. Budget Committee Vacancy-

Olivia Warkentin can no longer serve on the Budget Committee. We will need to appoint another member. Vice Chair Mike House is now acting Chair. Janet will post the vacancy and will distribute applications to any interested candidates.

The first meeting will be at 6:00 P.M. on April 24th.

E. 2023-24 School Year Calendar: consensus is options 1A, 1B and 1D to present to staff for consideration and will get the board the results at the March meeting. Calendar 1C has been ruled out.

7. **Superintendent's Report**

A. **Budget/Financial:**

Speaker(s): Gail Buermann

Attachments: A1, A2

Reports:

1. Enrollment/Registration Report was presented: We are down four students from last month. This seems to a phenomenon that is happening elsewhere. We are hoping to see the usual spring jump.
2. Monthly Financial Report: Sara's financial report was presented.
3. Integrated Guidance update: Mark Louie is helping. We have had three meetings so far with staff, students and community input. Focus areas were agreed upon and the application is due to ODE by the end of March and will need to be approved at the next meeting.

ACTION(S): No action items

B. Maintenance/Facilities:

Speaker(s): Cameron Mitchem

Attachments: None

Reports:

1. Cameras: We would like to add more video cameras to what we already have. This is at the suggestion of some of the officers that toured the school. There was also a suggestion to install the half mirrors to be able to see around blind corners.

ACTION(S): No action items

C. Transportation:

Speaker(s): Gail Buermann

Attachments: C1

Reports:

1. Monthly Report: Gail went over the November report submitted by Jo Tuttle. She now has two new drivers but dealt with several bus breakdowns last month.
2. Transportation Supervisor Position: Andrew Good met with Gail to discuss the Transportation Supervisor posting. Gail would like to post this locally even if they have to train for the position.

ACTION(S): No action items

D. Student Issues, Athletics/Activities:

Speaker(s): Jim Missel

Attachments: D2

Reports:

1. Athletic Director's Report: Attendance. Jim might be riding the bus to see where students live in order to see what we can do to assist students with attendance. In March we will have gifted and talented testing for second graders. Basketball districts are coming up tomorrow for both boys and girls and if they win they will move on to a Thursday game
2. CO-OP with Paisley: We have two letters from Paisley about their interest in continuing with the Co-op. It's too early to make the decision but student numbers and whether or not we will have to move up to 2A will factor heavily into this decision.

3. Baseball dugout- An estimate was received just before the meeting with a plan drawing. And the infield dirt special mixture cost \$2,500.
4. Discussion about purchasing a shot clock for the Gym for next year's shot clock requirement. We might have to update the current clock to do this. This may run roughly \$8,000 - \$9,000.
5. Sixth Grade Promotion. Gail and Cameron would like to switch to a school sponsored sixth grade promotion as opposed to the eighth grade promotion we discontinued over ten years ago.

E. Academics, Curriculum and Assessment:

Speaker: Cameron Mitchem

Attachments: None

Reports:

1. Principal's Report: Reader board will be installed in the next 4-6 weeks. Still not much going on with the purchase of the vans. Cameron keeps checking to make sure we don't get bumped like last year, but at this point do we want to explore other vehicle options? Attendance rates are going up but we are still sitting at mid eighty percent. We must adopt new curriculum in the Elementary for next year as the current curriculum and support items are expiring
2. Greenhouse Project: We are looking at ideas to connect the shop and the school and enclose the outdoor space. The board suggested that we check with the fire marshal first. There might be a reason the shop has to stay detached from the main building. They support the idea of a greenhouse though.
3. Medical Limitation Form

F. Personnel/Human Resources:

Speaker(s): Gail Buermann

Attachments: F1

Reports:

1. Classified: Sandra Rogers Resignation. We posted this position internally and are in the process of interviewing candidates.
2. Confidential: None at this time
3. Certified: None at this time
4. Administrative: None at this time
5. Extra Duty: None at this time

ACTION(S): No action items

G. School Board Business, Policy Update:

Speaker: Gail Buermann

Attachments: G1, G2a, G2b, G2c, G2d

Reports:

1. Policy IGBBA was left out of the last update so Gail needs the board to start the adoption process.
2. Suicide Prevention Plan and Procedures: We are required to have a plan posted on our website.
3. Legislative Update: 2023-25 state school funding set at 9.52 billion. OASBO has calculated the projected true roll up at 10.3 billion so they are working on ways to shore up the deficit.
4. Statewide Graduation Rates were up all around. North Lake rates were higher than state rates so we are right where we need to be.

ACTION(S): G1

Motioned by: Dwight Roth

Seconded by: Buck Church, to accept policy IGBBA as first reading.

Vote: Aye –5, Nay- 0 , Absent -0

Result: Motion Carries

H. Upcoming events/dates:

As presented

8. Executive Session

A. Under ORS 192.660 (2) (i) – *To review and evaluate the employment related to the performance of the Superintendent, or any public officer, employee or staff member who does not request an open hearing.*

B. Under ORS 192.660 (2) (k) – *To consider matters relating to school safety or a plan that responds to safety threats made toward a school.*

Time Called: (Session 1) 6:04 p.m. for ORS 192.660 (2) (k) and (Session 2) 7:49 p.m. for ORS 192.660 (2) (i)

Motioned by: Scott Duffner @ 6:04 p.m. (Session 1) and 7:49 p.m. (Session 2)

Seconded by: Shane Forman @ 6:04 p.m. (Session 1) and Buck Church @ 7:49 p.m. (Session 2)

Resume OPEN SESSION time: @ **6:18 p.m.** (Session 1)
@ **8:31 p.m.** (Session 2)

ACTION: No action items

9. Unfinished Business:

SEI Filing reminder – This may be waived for board members.

10. Questions and Comments from Board Members:

11. Future Agenda Items

A. None at this time

12. Adjournment

No further business presented; the meeting adjourned at 8:35 p.m.

ATTEST:

Scott Duffner, Board Chairman

Janet Waldron, Board Secretary

Minutes approved at the 3/13/23 Board meeting